

**INDIANA ARTS COMMISSION  
QUARTERLY BUSINESS MEETING**

September 16, 2011  
Indiana State Library  
315 W. Ohio Street  
Indianapolis, Indiana 46204

Jon Ford, Chair

Minutes

Members present: Jon Ford, Linda Goad, Pam Hicks, Linda Levell, Jeanne Mirro, Suzie Rentschler, Dick Stifel, Earl Williams

Members via teleconference: Irene Smith-King

Members absent: Gil Cárdenas, Karen Ellerbrook, Judy Hess, Jeff Kirk, Kelly Schreckengast, Trevor Yager

IAC staff present: Michelle Anderson, Susan Britsch, Kristina Davis, Laura Frank, Bobbie Garver, Dennis Hardin, Lewis Ricci, Rex Van Zant

Guests: Donna Catalano (Regional Arts Partners Consortium), Doug Huntsinger (Governor's Office), Michael Kos, (State Budget Agency).

1. **Welcome and Introductions.** IAC Commission Chair Jon Ford convened the meeting at 9:12 a.m. and asked everyone to introduce themselves.

2. **Consent Agenda.** IAC Commissioner Suzie Rentschler moved to approve the consent agenda, which includes the agenda for today's meeting and the minutes from the June 30, 2011 meeting of the full Commission. IAC Commissioner Jeanne Mirro seconded the motion. The motion passed.

3. **Chair's Reports**

A. Governor's Office Issues. Mr. Ford reminded everyone that there are currently four vacancies on the Commission: Irene Smith-King from Gary, whose second term expired in June 2010; Jeanne Mirro and Dick Stifel, whose second terms expired in June 2011; and Earl Williams, whose first term expired in June 2011 and he declined a second term. All four continue to serve as Commissioners until they are replaced by the Governor. In addition, Commissioner Kelly Schreckengast, whose first term expired in June 2010, has not been notified of her reappointment for a second term. The Governor's office has assured IAC that all of the vacancies will be filled before the Governor's term of office expires. IAC Executive Director Lewis Ricci encouraged all Commissioners to continue to submit names for nomination as Commissioner.

B. FY 2011 Year-End Financial Report. Mr. Ford presented a handout (attached) showing the final IAC budget figures for FY 2011.

C. Committees for FY 2012. Mr. Ford presented a handout (attached) showing Commissioner assignments to the five standing committees for FY 2012. He also presented a schedule of meetings (attached) for FY 2012, showing which committee meetings need to have a quorum present to conduct business. He encouraged all Commissioners to cooperate with the needs of the schedule whenever possible.

D. Report to House Select Committee on government Reduction. Mr. Ford reported that IAC staff had prepared and submitted a questionnaire from the Indiana House of Representatives; the report included information about how often the Commission meets, attendance at meetings, and expenses for meetings.

E. Foundation Roundtable II. Mr. Ford reported progress on hosting the second Foundation and Business Roundtable. Commissioner Karen Ellerbrook and her husband Niel will again be the hosts for the meeting. The meeting will be held on October 18 in the Indiana Government Center. A letter of invitation (attached) has been sent to all parties.

F. Commissioner Emeritus Gathering. Commissioner Jeanne Mirro reported on efforts to host a gathering of all available former IAC Commissioners, a group she has named the Emeritus Council. The reunion will be held on December 9, after the 1:00 p.m. meeting of the full Commission. She asked everyone to contact a former Commissioner in their region and encourage their attendance.

#### **4. Executive Director's Report.**

A. Year-to-Date Financials. Mr. Ricci presented a handout (attached) showing the IAC budget for FY 2012, current through August 17, 2011. Mr. Ford added that IAC staff have been experiencing difficulties with the state-provided accounting services currently being provided by the State Budget Agency. There is a big backlog of grant paperwork that has not been processed, and there is no longer a point person at SBA who handles IAC. Transactions are handled by any one of a group of accountants, and turn-around time is unacceptably slow. SBA is working to correct the problems. Mr. Ricci presented a copy (attached) of the Memorandum of Understanding currently being negotiated between IAC and SBA.

B. Regional Partner Update. Mr. Ricci reported that three organizations have now applied to become Regional Arts Partners, and that the Commission will be voting on their acceptance later in this meeting. They are: Community Foundation of Randolph County (Region 5), Ivy Tech Community College of Indiana (Region 8), and Vanderburgh Community Foundation (Region 10). Region 7 and Region 11 will continue to be administered centrally by IAC staff. Mr. Ricci also reported that two of IAC's Regional Arts Partners scored below expectations in the most recent Technical

Assistance grant panel review. As a result, IAC staff will meet with those two organizations to offer assistance in the problem areas. There will be a Regional Arts Partner Retreat on October 27 at the Monon Cultural Center in Carmel. One of the topics of discussion will be possible redistricting of the Regions.

C. Technical Assistance/Capacity Building. Mr. Ricci reported that IAC will be hosting a technical assistance workshop on October 13 & 14 at the Monon Cultural Center in Carmel; the title of the workshop is “Creating Vibrant Communities Through The Arts”, and will be presented by the Ball State University Building Better Communities program.

D. Metrics Update. IAC Deputy Director Michelle Anderson reported on continuing changes to the information which IAC submits regularly to the Governor’s Office, and are linked to objectives in the IAC Strategic Plan. IAC submits statistics under the categories of Advancing the Role of the Arts, Building Stronger Arts Organizations, and Developing Communities Through Regional Partnering. Some of the new statistics include educational activities, numbers of citizens benefitting from IAC programs, the number of grants, website visits, newsletter subscribers, and public participation in programs. She thanked IAC Communications Manager Laura Frank for her work in the reporting process.

E. Three-Year NEA Application. Mr. Ricci reported on the application being readied for submission to the National Endowment for the Arts. The IAC, like all other state arts agencies, receives a regular 3-year operating grant from NEA, based on its federal appropriation. Many IAC staff have been involved in various aspects of the application, and Mr. Ricci thanked everyone for their participation. The grant will be sent to NEA before the end of September.

F. NASAA and Arts Midwest Updates. Mr. Ricci reported that former IAC Commissioner Sandra Clark from Bloomington has been appointed to the board of directors at Arts Midwest, headquartered in Minneapolis. Mr. Ricci reported that he has been nominated to become a member of the board of directors of the National Association of State Arts Agencies.

## **5. Committee Reports**

A. Program Evaluation Committee. In the absence of PEC chair Trevor Yager, IAC Commissioner Suzie Rentschler presented a handouts (attached) showing the panel scores for Technical Assistance grants and Regional Arts Partner applications. The PEC and the Executive Committee have both voted to approved the grants as presented on the handouts. Mr. Mirro moved to approve the Technical Assistance grants and the Regional Arts Partner grants as recommended. IAC Commissioner Earl Williams seconded the motion. The motion passed. Ms. Rentschler remarked that she would like to work toward streamlining the grant application process, to benefit smaller arts organizations that don’t have the manpower or expertise to submit grant applications. Mr. Ricci reminded everyone that the PEC will be forming a study group

to examine the grant and paneling process state-wide, looking at issues such as scoring consistency, panel composition, award consistency, and categories of grants.

B. **Advocacy & Awareness Committee.** Committee Chair Pam Hicks presented a handout (attached) reporting on the A & A Committee's recent activities. The Governor's Arts Awards for 2011 have been postponed to April 26, 2012, due to conflicts in the Governor's schedule. Also, Commissioners and IAC staff have been working to schedule briefings with gubernatorial candidates for 2012, in order to provide an overview of the IAC's plans and its outreach into the state. Also, the Indiana Coalition for the Arts will be hosting a legislative caucus meet-and-greet event on September 26.

C. **Cultural Trust Administrative Board.** In the absence of CTAB chair Judy Hess, Mr. Ford presented a handout (attached) reporting on the latest meeting of the Board. The fund balance in the Cultural Trust reached \$2,110,812.34 at the end of July 2011. Interest from the Cultural Trust is used to fund Arts in Education grants.

D. **Committee on the Future.** In the absence of COF chair Jeff Kirk, Mr. Ford presented the minutes of the latest meeting (attached). He reported on the Strategic Plan roll-out meetings to be held with Regional Partners on October 27, and extended IAC partners on October 28.

6. **Regional Arts Partners Update.** Donna Catalano from South Shore Arts (Region 1) reported on the latest meeting of the RAP consortium. Arts Day at the Statehouse has been scheduled for January 23, 2012.

7. **Old Business.** There was no old business.

8. **New Business.** There was no new business.

9. **Closing Comments.** Mr. Ford thanked everyone for their participation and reminded everyone of the Emeritus Council gathering on December 9.

10 **Adjourn.** Ms. Hicks moved to adjourn the meeting. IAC Commissioner Linda Levell seconded the motion. The motion passed. The meeting adjourned at 11:02 a.m.